



## Request for Law School Transcript

Submit this form to the Law Registrar's Office either by mail, in person or fax to 914.422.4248.

You may also order transcripts by email to:

[jscambia@law.pace.edu](mailto:jscambia@law.pace.edu) or [mserena@law.pace.edu](mailto:mserena@law.pace.edu) or [jwolf@law.pace.edu](mailto:jwolf@law.pace.edu)

U# (required) \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

### Type

**Official Copy (with school seal - in a sealed envelope)**  
\*Not for transfer to another school (use transfer packet form)  
\* CANNOT be scanned or copied

**Unofficial Copy (may be photocopied)**

**HOLD FOR FINAL GRADES!!!**

### Distribution

**Pick up at Registrar's Office**

**Symplicity \*\* UNOFFICIAL only \*\***

**Mail to:**

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**Due to the current circumstances, requests may take up to 7-10 business days to process. Therefore, transcripts should be requested well in advance.**

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_