

Environmental LLM Graduate Fellow

Pace University's Elisabeth Haub School of Law is hiring an Environmental Law Graduate Fellow. The Fellow will work part time in the Pace Environmental Law Program while working towards an LLM in Environmental Law.

About the Pace Environmental Law Program

Since 1978, Pace University's Elisabeth Haub School of Law has provided an internationally acclaimed environmental legal education. Our dedicated faculty have been pioneers in developing and implementing environmental law and continue to serve as national and world leaders in the field. Our alumni work in law firms, government agencies, corporations, nonprofit organizations, and law schools and universities across the country and around the world. We offer more than 40 environmental law courses. Our students can research cutting-edge areas of the law through our on-campus Global Center for Environmental Legal Studies, Pace Energy & Climate Center, Land Use Law Center for Sustainable Development, and Food Law Initiative. Students can choose from unparalleled prospects to develop their skills internationally and through on-the-job practical externships. We are the only top environmental law program that is about forty minutes away by train from New York City and two hours away by air from Washington, DC, providing students with easy access to outstanding practice opportunities. For more information, visit law.pace.edu/environment.

Responsibilities

- drafting the bench memorandum for the National Environmental Law Moot Court Competition
- preparing grant proposals for the Environmental Law Program
- editing and maintaining the Environmental Law Program's social media pages
- assisting with conferences, meetings, and publications
- acting as a liaison to law school student organizations with an environmental focus
- meeting and communicating with prospective students to discuss the Pace Environmental Law Program
- working on new program initiatives as they are developed and implemented
- other projects and duties as assigned

Qualifications

- Candidate for the LLM in Environmental Law degree at Elisabeth Haub School of Law
- strong academic qualifications
- excellent professional and communication skills
- strong writing ability
- excellent organization and administrative skills
- a demonstrated interest in environmental law (defined broadly)

Compensation

- Full-tuition waiver for LLM degree
- Modest stipend

Start Date (flexible)

This position runs from August 2018 to May 2019. Set weekly hours (17-20) are required throughout the duration of the appointment.

Location

White Plains, NY (Westchester County; 35 minutes north of Grand Central by train)

How to apply

Step 1: Apply to the LLM in Environmental Law: <http://law.pace.edu/how-apply-llm-and-sjd-applicants> by submitting the following:

- i) Application Form, via [LSAC LLM Service](#), [On-Line Application Form](#), or [PDF Application Form](#)
- ii) Official transcripts from all undergraduate and graduate institutions attended
- iii) Personal statement
- iv) Two (2) letters of recommendation
- v) Legal writing sample: 3-5 pages
- vi) Resume or curriculum vitae
- vii) TOEFL or IELTS score, if your native language is not English
- viii) Nonrefundable application fee of sixty dollars (\$60)

Step 2: After completing Step 1, above, submit an application including cover letter, resume or curriculum vitae, writing sample, and list of three (3) references at careers.pace.edu/applicants/Central?quickFind=56444

For more information, visit www.law.pace.edu/environment.

Questions? Email Jessica Steinberg Albin, Associate Director of Environmental Law Programs at jalbin@law.pace.edu

Pace is committed to achieving completely equal opportunity in all aspects of University life. Applications are encouraged from people of color, individuals of varied sexual and affectional orientations, individuals who are differently-abled, veterans of the armed forces or national service, and anyone whose background and experience will contribute to the diversity of the law school.