

AGENDA

Elisabeth Haub School of Law, Pace University

Orientation 2018

August 20 – 23, 2018

Monday, August 20, 2018

9:30 a.m. – 10:00 a.m. **Check-In** Student Lounge,
Preston Hall

10:00 a.m. **Welcome Address** Moot Court Room,
Meet Pace Law Community Leaders Gerber Glass Law
Campus Tour Center

Horace Anderson, Interim Dean and Professor of Law
Jill Gross, Associate Dean for Academic Affairs and Professor of Law
Angie D'Agostino, Dean for Students & Campus Affairs

11:30 a.m. Picnic with community members Campus Quad

1:30 p.m. – 3:00 p.m. **Class 1: Introduction to the Law School Academic Experience** Moot Court Room

Associate Dean for Academic Affairs and Professor of Law, Jill Gross

3:15 p.m. – 4:15 p.m. **Social Media for Law Students: *Can Social Media Networking Help Your Job Search?*** Moot Court Room

Jill Backer, Assistant Dean, Center for Career and Professional Development

Tuesday, August 21, 2018

9:30 a.m. – 11:00 a.m. **Class 2: Elements of the Law** Moot Court Room

Professor Gretchen Flint, Executive Director of John Jay Legal Services and Professor of Law

11:15 a.m. – 11:45 a.m.	Individual Trouble-Shooting University Computing Systems	Moot Court Room
11:45 a.m. – 12:30 p.m.	Diversity and Inclusion in the Legal Workplace	Moot Court Room
12:30 p.m.	Lunch: On your own	
1:30 p.m. – 3:00 p.m.	Class 3: Elements of the Law II Professor Gretchen Flint, Executive Director of John Jay Legal Services an Professor of Law	Moot Court Room
3:15 p.m. – 4:15 p.m.	Law Library Orientation	Moot Court Room
Wednesday, August 22, 2018		
9:30 a.m. – 11:00 a.m.	Class 4: The 1L Toolbox Danielle Kocal, Director of Academic Success	Moot Court Room
11:15 a.m. – 11:45 a.m.	Office of Counseling and Personal Development, Office of Disability Services	Moot Court Room
11:45 a.m.	Lunch: On your own	
1:30 p.m. – 3:00 p.m.	Class 5: Mock Class and Reflection David Dorfman, Professor of Law	Moot Court Room
3:15 p.m. – 4:15 p.m.	Safe Space Orientation Office of Multicultural Affairs Pace University	Moot Court Room
4:15 p.m.	Ice Cream Social	Tudor Room, Preston Hall

Thursday, August 23, 2018

10:00 a.m. – 11:15 a.m. **Clarence Darrow**
Presented by Professor Bennett Gershman Moot Court Room

11:30 a.m. – 12:00 p.m. **Title IX Harassment Policies and Procedures** Moot Court Room

12:00 p.m. Lunch: On your own

1:30 p.m. – 3:00 p.m. **Class 6: A Roadmap for the First Year** Moot Court Room
Danielle Kocal, Director of Academic Success

3:15 p.m. – 4:15 p.m. **Diagnostic** Moot Court Room

4:30 p.m. **Dean's Closing Reception** Tudor Room,
Preston Hall

5:30 p.m. **Student Bar Association Pub Night** Student Lounge,
Preston Hall



ELISABETH HAUB
SCHOOL OF LAW

TO: New Students
FROM: Jill Gross, Associate Dean for Academic Affairs
RE: First Assignments, Course Websites, and Books
DATE: Fall 2018

Welcome to the Elisabeth Haub School of Law! As the Associate Dean for Academic Affairs, I am responsible for the law school's overall academic program. I look forward to meeting all of you as you begin your training and development as lawyers.

Your admissions packet includes both your Thomson Reuters Westlaw/TWEN code and your registration code for Lexis. You must register both codes. Westlaw and Lexis are important legal research platforms, and much of the research training you receive in Legal Skills will focus on them.

Most professors at the Law School use an on-line course management system such as The West Education Network (TWEN) or Blackboard, though the way in which each professor uses it differs. Through those systems, you can access course syllabi, professor contact information, office hours, reading assignments, and supplementary reading material, participate in class discussions electronically, and even download and upload assignments, depending on the course. While most Pace Law professors use TWEN, some now use the Blackboard Learning System as their course management system.

Assignment for First Day of Class

In Law School, most professors make first assignments and syllabi available *before* the first day of class, because all students are expected to be prepared to participate in class discussion on that first day. The typical way for you to access those assignments and syllabi is through TWEN or Blackboard (see instructions for accessing the sites below). The course syllabus contains all of the assignments and course rules for that particular course. You are responsible for reading and knowing all of the guidelines and the rules in the course syllabus, including the professor's attendance policy.

Please keep in mind that some professors may choose not to use TWEN or Blackboard, and you will have to get your assignment and syllabi from those professors' staff assistants during Orientation week. In addition, some professors who are using TWEN or Blackboard may not post any information until mid-August. If you have difficulty accessing either system, please

contact Cynthia Pittson, Head of Reference Services of the Law Library (914-422-4482, cpittson@law.pace.edu), or the Reference Desk in the Library (914-422-4208, reference@law.pace.edu).

Purchasing Textbooks

You are expected to purchase your books *before* the first day of classes so you can prepare your first assignment. You may find out what books your professors have assigned via the bookstore website: <https://tinyurl.com/yas5ra2y>, or through TWEN, Blackboard, or at our Bookstore in Aloysia Hall.

Accessing TWEN

You will use your Thomson Reuters Westlaw password to access TWEN. Your Westlaw/TWEN password is enclosed in this Orientation packet (see Thomson Reuters Password Registration sheet). If you do not have it, or have misplaced it, please contact Admissions.

To use TWEN, register your Westlaw password here <https://lawschool.westlaw.com/>, then click the link to TWEN at the top of the screen. You will be able to take a tour of TWEN to see some of its services.

Your classes are not added automatically. You must click the orange **Add Course** button in the My Courses bar. For future reference, please remember that dropping and adding on TWEN is not the same as dropping and adding a course through the Registrar. Find the course for which you are registered among the listed courses and click Add next to the course name. You will have the option to continue adding courses, or going directly to the course TWEN site. If you have added the wrong course, click the **Drop Course** button and delete the course from your list of TWEN courses.

Remember that the page will only contain the information that the Professor has put up for the course. If you do not find what you need, you should contact the professor or the professor's assistant directly. If the Professor teaching the course is an adjunct, contact Beryl Brown, Manager of Academic Affairs, at (914) 422-4264. For full-time faculty, you may find phone numbers and staff assistants in the law school directory: <https://law.pace.edu/directory/faculty>. If you are having trouble with the TWEN system, please contact Cynthia Pittson, Head of Reference Services of the Law Library, at cpittson@law.pace.edu, or 914-422-4482. You can also contact the 24 hour Westlaw/TWEN support line at 1-800-486-4876.

Accessing Blackboard

You can access the system at <https://blackboard.pace.edu>. Blackboard works best with the Mozilla Firefox browser. The classes you are registered for will appear automatically in Blackboard—you do not have to add classes. You should find the site very user-friendly.

Students can begin accessing their courses on the official start-date of the semester. Instructors can choose to make their course available to students up to 3 weeks before the official start-date to provide early access to students. Students have access up to 6 weeks after the official end date of the semester.

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1

Enter your name, email and this registration code:

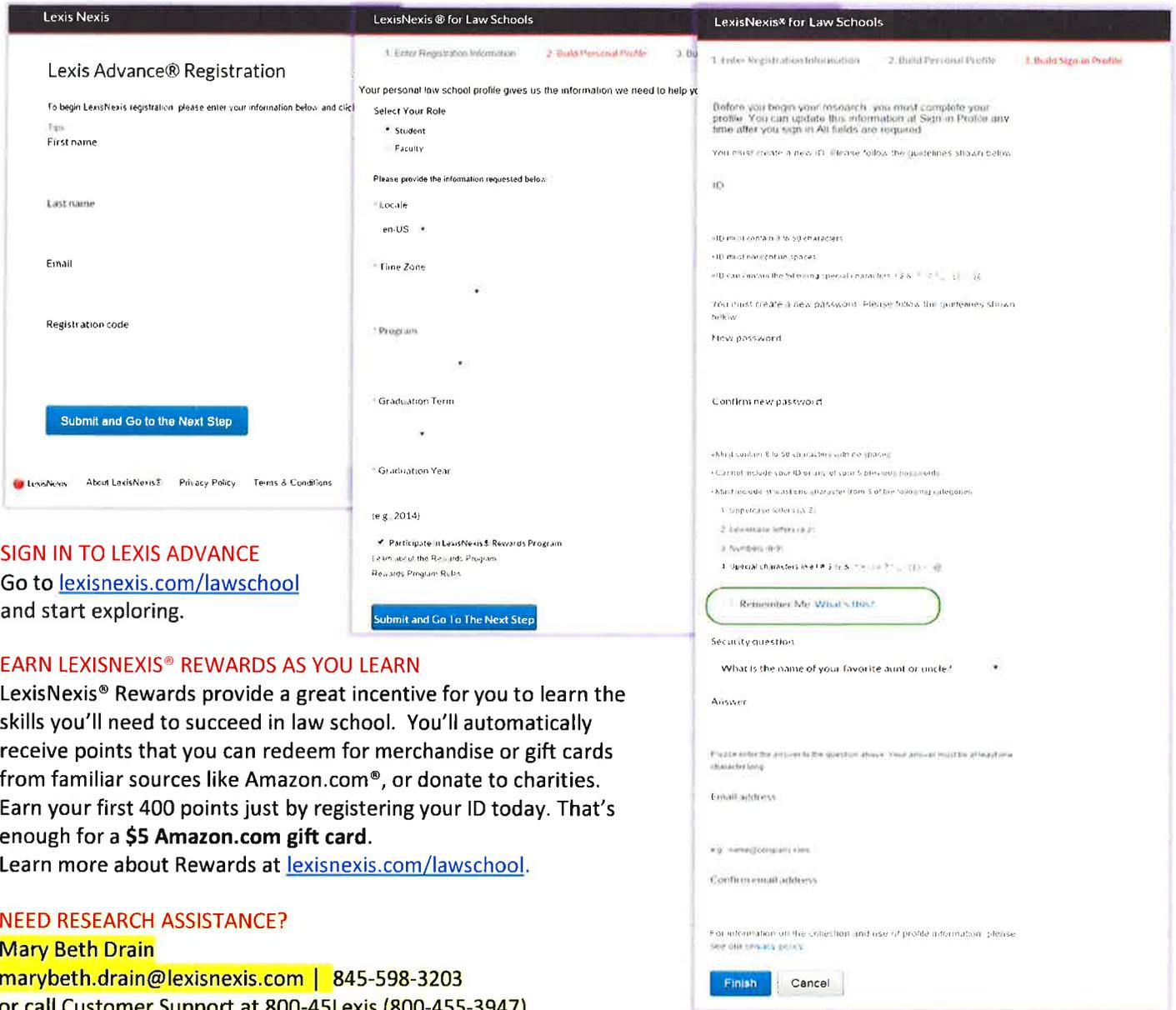
bkujpsx

2

Build your Personal Profile

3

Build your Sign-In Profile
If you're on your own computer, select “Remember me.”



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Mary Beth Drain
marybeth.drain@lexisnexis.com | 845-598-3203
or call Customer Support at 800-45Lexis (800-455-3947)



ELISABETH HAUB
SCHOOL OF LAW

DANIELLE KOCAL
DIRECTOR,
ACADEMIC SUCCESS

PHONE (914) 422-4108
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DKOCAL@LAW.PACE.EDU

June 29, 2018

Dear Student,

Welcome to law school! I would like congratulate you on your admission to Pace Law and let you know how thrilled I am that you will be joining the Pace community. I am looking forward to meeting you during Orientation!

My name is Danielle, and I am the Director of the Academic Success Program at Pace. Our department is here to assist you in your legal education, beginning right now, all the way through graduation and the bar exam. It is our mission to help you succeed as a law student and pass the bar exam so that you can fulfil your dream of becoming a lawyer. The Academic Success program at Pace is a strong and well-developed program, and I sincerely hope you will take advantage of it to its fullest. You will be hearing more about it and the services we offer in the coming weeks.

I would also like to take this opportunity to tell you a little more about me, as I was once exactly where you are and can relate to what you are feeling right now as you embark on this exciting journey. I, too, was a Pace Law student. I began at Pace in 2003, after graduating from Adelphi University with a major/minor in Environmental Studies/Anthropology. Needless to say, I did not have any legal experience before entering law school, and that made me extremely nervous. In addition to the normal pressure I would face as a 1L, I was also concerned with maintaining my Academic Scholarship. Doing well in law school was not an option, it was a necessity, and I was determined to take advantage of every opportunity that came my way.

I am happy to say that I did very well in law school, and had a wonderful three years here, during which time I served as an editor on the Pace Environmental Law Review and worked at the Environmental Litigation Clinic. I also worked for the Academic Success program as a Dean's Scholar, which was one of the highlights of my time here and played a significant role in my decision to return to Pace in this capacity.

Remembering how unsettling it felt to be a 1L with no legal background is the driving force behind my office's programming during orientation. While you will find that Pace has a very welcoming community, and many students actually do not have prior legal experience, it is still helpful to begin your legal education with a good expectation of what law school will be like, and most importantly, how law students learn. You will soon come to find it is very different than anything you have ever done before. No matter how well you performed in your undergraduate institution, or how much prior exposure you have to the legal profession, law school is uncharted territory for everyone.

Throughout Orientation, my office will be working with you to help you develop a solid foundation in the skills necessary to excel in law school. We will be covering the basics of preparing for class, what to do in class, and how to think like a lawyer. With the skills you learn that week, you'll be even more prepared to absorb all of the important information that will be presented to you during the rest of Orientation, and be ready to hit the ground running on the first day of classes. In order to prepare for Orientation, I have attached a very short case I would like you to read ahead of time. You do not need to do anything other than read the case; we will create a brief of it together. I have also included a link to an article that will give you some guidance on how to read a legal opinion, something which is vitally important for you to learn in your first year. You can find the article here: <http://www.volokh.com/files/howtoreadv2.pdf>

If you have any questions about Orientation, or anything at all related to your education here at Pace, please do not hesitate to contact me at dkocal@law.pace.edu, or 914-422-4108. I look forward to seeing you in August!

Very truly yours,

Danielle Kocal
Director, Academic Success

Heims v. Hanke, 5 Wis.2d 465 (1958)

93 N.W.2d 455

5 Wis.2d 465
Supreme Court of Wisconsin.

William M. HEIMS et al., Respondents,

v.

Henry HANKE, Appellant.

Dec. 2, 1958.

*466 Action for personal injuries sustained when plaintiff slipped and fell on a patch of ice on a sidewalk. The case was tried by the court without a jury, and on findings that both parties were causally negligent, and that defendant's negligence was 90% of the total negligence, judgment was entered for the plaintiff. Defendant appeals.

The accident occurred about 11:00 A. M. on April 3, 1954, when the temperature was below freezing. A few minutes before the accident, defendant had finished washing his car at the street curb across the sidewalk from a house which *467 he owned. His 16 year old nephew, William Hanke, helped him as an unpaid volunteer. Defendant washed the street side of the car and William the side next to the curb. Water was obtained by the pailful from a faucet on the outside of the house across the sidewalk. The court found on sufficient evidence that defendant several times requested or directed William to get more water, and William did so, and that in carrying the water from the faucet to the automobile some of it was spilled on the sidewalk, where it froze. After the carwashing was finished and defendant and William had left and the water had frozen, plaintiff walked along the sidewalk in an easterly direction, failed to see the ice, and slipped and fell on it.

Attorneys and Law Firms

Louis C. Ritter, Milwaukee, for appellant.

Rubin, Rupp & Wegner, Milwaukee, for respondents.

Opinion

WINGERT, Justice.

Appellant contends that there was no evidence of actionable negligence on his part, that William's negligence, if any, could not properly be imputed to defendant, that no nuisance was established, that plaintiff's negligence was the sole cause of

the accident, and that the trial court erred in excluding certain evidence.

[1] 1. *Defendant's negligence.* The finding that the icy condition of the sidewalk was caused by the negligence of the defendant is supported by sufficient evidence.

[2] The court could properly find that William, the nephew, was negligent in spilling water on the sidewalk in freezing weather and doing nothing to prevent the formation of ice or to remove or sand it, or to warn pedestrians of it. While the day was not too cold for washing a car bare-handed, the car was in the bright sunlight while the sidewalk where the water as spilled was then or soon would be in the shade of the house. The court could well infer that one in the exercise *468 of ordinary care would have foreseen the formation of a slippery condition and would have done something to protect users of the sidewalk.

[3] [4] It was also permissible to conclude from the evidence that defendant was liable for injuries resulting from William's negligence, on the principle respondeat superior. Probably William was defendant's servant in carrying the water. A servant is one employed to perform service for another in his affairs and who, with respect to his physical conduct in the performance of the service, is subject to the other's **458 control or right to control. Restatement 1 Agency, 2d sec. 220. The evidence permits the inference that William was in that category, although he was an unpaid volunteer. One volunteering service without any agreement for or expectation of reward may be a servant of the one accepting such services. Restatement 1 Agency, 2d sec. 225. The illustration given in Comment a under that section is pertinent:

'A, a social guest at P's house, not skilled in repairing, volunteers to assist P in the repair of P's house. During the execution of such repair, A negligently drops a board upon a person passing upon the street. A may be found to be a servant of P.'

[5] [6] If William was not the employee or servant of the defendant in the strict sense, he was certainly defendant's agent in fetching water from the faucet, although he received no compensation. Restatement 1 Agency, 2d secs. 1(1) and

Heims v. Hanke, 5 Wis.2d 465 (1958)

93 N.W.2d 455

16; Krzysko v. Gaudnyski, 207 Wis. 608, 615, 242 N.W. 186.

A principal is subject to liability for physical harm to the person of another caused by the negligence of an agent who is not a servant, where the principal is under a duty to have care used to protect others and he confides the performance of the duty to the agent. Restatement 1 Agency, 2d secs. 251(a) and 214; Schmidt v. Leary, 213 Wis. 587, 590, 252 N.W. 151.

*469 When defendant sent his agent to carry water across the sidewalk in freezing weather, he was under a duty to have care used to protect users of the sidewalk from ice, and since he confided the performance of that duty to William, he was responsible for William's negligence in the premises.

[7] Defendant relies on Walley v. Patacke, 271 Wis. 530, 74 N.W.2d 130, for the proposition that owners of property abutting a city street are not responsible for injuries resulting from failure to remove accumulations of snow and ice from the sidewalk. The proposition and the case cited relate only to natural accumulations of snow and ice. One who negligently creates an artificial accumulation of ice on a public sidewalk may be liable to one injured thereby. Johnson v. Prange-Geussenhainer Co., 240 Wis. 363, 368, 373, 2 N.W.2d 723; Walley v. Patake, 271 Wis. 530, 536, 74 N.W.2d 130.

Since the finding of negligence attributable to defendant is sustainable, there is no need to consider whether the condition constituted a nuisance.

~~2. *Apportionment of negligence.* The court's apportionment of the total negligence, 90% to defendant and only 10% to plaintiff, has given us serious concern. In mitigation of defendant's negligence, it is pointed out that the weather was not very cold although found to be below freezing, and that defendant and William washed the car with bare hands. On the other hand, it is urged that plaintiff was seriously careless in looking out for her own safety, since by her testimony she was looking straight ahead as she walked along the sidewalk, and did not see the patch of ice at all, although she described it as about 3 feet by 5 feet in dimensions, and it was broad daylight at the time. A few minutes later another witness, walking in the opposite direction, saw the icy spot and detoured on the grass to avoid it. Tending to justify plaintiff's inattention to the condition of the sidewalk is the fact that aside from this patch of ice~~

Judgment Affirmed.



ELISABETH HAUB
SCHOOL OF LAW

78 NORTH BROADWAY
WHITE PLAINS, NY 10603
PHONE NO. 914 773-3333

Dear Incoming Student:

Congratulations and welcome to the Pace Law School Community on behalf of Pace Information Technology Services (ITS). You should be sure to check your e-mail regularly – at least once per day. Students should review this letter, perform the recommended steps, and browse the www.law.pace.edu and www.pace.edu websites in order to become familiar with locating the intranet resources of Pace Law School. Additional information about the Pace ITS resources is available on our website at <http://law.pace.edu/ITS>. This includes computer hardware and software discounts from select vendors, detailed instructions for common tasks, and contact information for the ITS help desk.

You have already received a username for access to all resources on the intranet and network including email, student-use workstations in the library, authentication on the wireless network and the MyPace portal, and additional resources. Your Pace username is your first and last initials followed by randomized numbers, e.g. js12345w. If you do not know your Pace username, you can search for it in the Pace University White Pages.

Using the Pace University White Pages to find contact information:

- Direct your internet browser to <http://whitepages.pace.edu>
- Type your name in the field titled **Search by Name**
- Select **Students** or **All** from the dropdown list in the field for **Search Scope**
- Click the button to **Search** when ready.
- In the **Results** pane, select the **View Details** link for your name from the list
- Your contact information will open in a new window; your Pace username will be listed.

Before using any of the Pace online systems (e-mail, wireless, Mypace portal, etc.), you must first activate your account. Once you have your username, direct your browser to <http://adam.pace.edu> and select account activation. This will involve setting up your new password and then choosing two secret questions and answers. The initial password for all students is your first and last name initials followed by a hyphen and then your birth date, e.g., js-120386 (the birth date is in MMDDYY format). The changed password must meet security requirements; it may not include part of your name or Social Security number, and must include a combination of lower case and upper case letters as well as a number.

All Pace Law School students are provided two email addresses – one is the Pace University username followed by @pace.edu (e.g. js12345w@pace.edu), and the law school specific email address which is generally first_initial_last_name@law.pace.edu (e.g. JSmith@law.pace.edu.) All email is delivered to the one mailbox at <http://email.pace.edu> and is accessed by logging in with your Pace username and password.

The Law School allows students to take final exams on their personal laptops. The Law School provides the necessary software, Exam4, which requires one of the following operating systems: Windows 10 (including “Creators Update”), Windows 8.1, Windows 7, macOS 10.12 Sierra (including 10.12.5), Apple OSX 10.11 “El Capitan”, Apple OSX 10.10 “Yosemite” and Apple OSX 10.9.5 “Mavericks”. It is not compatible with older operating systems, such as Windows XP, Windows Vista or Apple Mac OSX 10.9.4 and earlier.

We are delighted that you will be joining us and look forward to welcoming you to campus in January. If you have any questions, please do not hesitate to contact the ITS help desk at (914) 773-3333, or e-mail lawits@law.pace.edu.

Sincerely,
The Pace ITS Team

Dear Class of 2021, 2022:

Congratulations and welcome to the Elisabeth Haub School of Law at Pace University! This is an exciting time in your life, and we hope that the Student Bar Association can help ease your transition into this new chapter. The SBA is a service organization run by and for law students. It is the umbrella organization that all other student organizations fall under.

The SBA is made up of four Executive Board Members and representatives from each class year. Together, we work hard to make Pace Law a better place for our students. There are numerous ways to get involved in the SBA and to take advantage of everything it has to offer:

1. Follow what is going on around campus and how to join student organizations by following SBA on Facebook and Instagram: @PaceLawSBA. Check out our social media pages to get updates about student organization events and campus initiatives. Once you have access to Westlaw, you can also follow us on TWEN for even more information.
2. Join a student organization! There are over 20 organizations currently on campus. Take an opportunity to explore different areas of the law that pique your interest and get involved in their programs. It is a great way to meet those interested in similar areas of law and to be a part of something you are passionate about. The full list of organizations can be found online under the Campus Life tab.
3. Attend SBA meetings during the semester, they are open to all students. Our first meeting will be at the beginning of September at 1pm.

Finally, we would like to extend an invitation to run for a 1L class representative position in the fall. As an SBA representative, you will be involved in the law school community, be able to promote positive change and improvements around campus, and meet students, faculty and administrators. Please be sure to check your e-mail at the beginning of the semester for further instructions on how to become a candidate.

If you have any further questions or comments, feel free to contact any of the SBA members, or e-mail us at sba@law.pace.edu. We look forward to meeting you!

Congratulations again on your admission to Pace Law!

Warm Regards,

Student Bar Association Executive Board

Melanie Franco, *President* – mfranco@law.pace.edu

Sabrina Blefgen, *Vice President* - sblefgen@law.pace.edu

Allie Horn, *Treasurer* – ahorn@law.pace.edu

Natalie Pagano, *Secretary* – npagano@law.pace.edu