Elisabeth Haub School of Law Orientation Spring 2023 Law ITS
Law ITS Team

Jackie Benaroch, Manager of Ed Media and Law ITS
Jimmy Leon, IT Support Supervisor
Nesta Wright, IT Support Specialist
Danny Mathew, AV Support Specialist
**CONTACT**

**Law ITS Help Desk**
Aloysia Hall Room 302
Mon- Fri, 9:00am–6:00pm

[law.pace.edu/ITS](http://law.pace.edu/ITS)
Email: lawits@law.pace.edu

**Pace University Help Desk**
Mon- Thu, 8:00am–7:00pm
Fri, 8:00am – 6:00pm
Sat, 12:00pm-4:00pm

(914) 773-3333
[help.pace.edu](http://help.pace.edu)
• **New Student Checklist**
  - Review the New Student Checklist for important steps needed for account activation, access to systems, familiarizing policies, and more.

• **Student Digital Toolkit**

• **IT Support and Services**

• **Important Tech Tools for Learning**

• **Alert System** – To receive time sensitive emergency notifications via telephone, email or text.
COMPUTER LABS

• Main Floor of Law Library
• Glass 300
• Windows 10 / Office 365

For more info please go to: https://law.pace.edu/its
STUDENT PRINTING

• Pharos print release stations
  – $30.00 free print pages (Spring, Summer I, Fall)

<table>
<thead>
<tr>
<th>Printing Type</th>
<th>Printing and Copying</th>
<th>Scanning</th>
</tr>
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<tbody>
<tr>
<td>Black and White</td>
<td>6¢ for 1st side 3¢ for 2nd side</td>
<td>2¢ per scan</td>
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<tr>
<td>Color</td>
<td>30¢ for 1st side 27¢ for 2nd side</td>
<td>2¢ per scan</td>
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*(printing is double sided by default)*

– Three printers in Gerber Glass, one in Aloysia Hall and one in Dannat Hall lounge area.

www.pace.edu/printing for more info

For more info please go to: https://law.pace.edu/its
• PACE-WIFI
• PACE-GUEST (active student, staff, or faculty)

www.pace.edu/wireless for more info

• LAN ports

For more info please go to: https://law.pace.edu/its
• Enables you to take exams on your laptop
• Wait for email instructions from LAW ITS, install the software as indicated
• Take a practice exam, familiarize yourself with the software
Exam4 currently supports: (What OS Version do I have?)

Windows 11 (Home, Pro, Edu and Enterprise) [versions 21H2, 22H2]
Windows 10 (Home, Pro, Edu and Enterprise) [versions 1909, 2004, 20H2, 21H1, 21H2, 22H2]
macOS 13.x.x Ventura (including Apple’s new M1 and M2 Processors)
macOS 12.x.x Monterey (including Apple's new M1 and M2 Processors)
macOS 11.7.x Big Sur (including Apple's new M1 and M2 Processors)
macOS 10.15.7 Catalina (**August 1, 2023)

Please note: You must also have full administrative rights to your device in order to run Exam4. Users of institutionally owned/controlled devices should contact their IT Department for assistance.