

## TWEN – what is it and how to use it?

**TWEN**, the West Education Network, is an online extension of the law school classroom. Using TWEN, students can access course materials, participate in class discussions, and exchange e-mail messages with instructors and classmates while at school or at home. [Click here for more information.](#)

**First**, create your username and password. Using the Westlaw Password you have received in your admission package, go to <http://lawschool.westlaw.com>, register your password, and create username and password.

**Second**, log in and click on TWEN.

The screenshot shows the Westlaw website interface. At the top, there is a navigation bar with links for HOME, WESTLAW NEXT, WESTLAW, TWEN (circled in red), REWARDS, and BOOKSTORE. Below the navigation bar, there is a section titled "TOOLS AND RESOURCES TO HELP YOU SUCCEED IN LAW SCHOOL" with three columns: 1Ls, Returning Students, and Faculty. On the left side, there is a "SIGN ON WITH ONEPASS" section with fields for "OnePass Username" and "OnePass Password" (both circled in red), a "SIGN ON" button, and a "REGISTER PASSWORD" button (circled in red). A green arrow points from the "REGISTER PASSWORD" button to a red-bordered text box containing instructions: "Make sure to follow instructions exactly. Create Username and Password that you will remember for the next 3 years. The same log in information is used for TWEN and Westlaw."

**Third**, add your courses. Once you click on Add Course, an alphabetical list of all courses will appear. Make sure to add the correct course. If you add the wrong course, just drop it.

The screenshot shows the Westlaw interface for Pace University. The top navigation bar includes 'HOME', 'WESTLAW NEXT', 'WESTLAW', 'TWEN', 'LAW SCHOOL EXCHANGE™', and 'BOOKSTORE'. Below this is a 'MY COURSES' section with buttons for 'Create Course', 'Add Course', and 'Drop Course'. The 'Add Course' and 'Drop Course' buttons are circled in red. A large red circle highlights the list of courses under 'Pace University'. The list includes:

Access	Course Name	Term	Instructor
	Law Library on TWEN	Full Year 2011-2012	McNeill, Pittson, Gannon, Moreland, Whittemore, Olejnikova
	Introduction to U.S. Law, Legal Writing and Research (International Track)	Full year 2010-2011	Olejnikova, SHULMAN
	Legal Skills I (73329)	Full year 2011-2012	Smith, Olejnikova
	Legal Skills I (73334)	Full year 2011-2012	Barry, Olejnikova

The list of your courses will appear under My Courses. Here is where you will find information about your course, syllabus, first assignment, professor's contact information, etc.

**Four**, if you have any questions, [ASK US](#).