

Other Things You Should Know About the Law Library

The **Law in Film Collection**, near the Reference Desk, has law and environmental themed popular movies—everything from *To Kill a Mockingbird* and *A Civil Action* to *Legally Blonde* and *March of the Penguins*. These DVDs can be checked out for 5 days.

Menus for area restaurants that deliver are available at the Circulation Desk.

Food is permitted in the Library. Please clean up after yourself, and dispose of food garbage in the garbage can outside the main door.

Cell phones should be silenced, and you should either use the cell phone lounge on the main level or go outside the Library to take a call.

A **fax machine** is available for student use for a fee. Ask at the Circulation Desk.

A **basket of lollipops** is always available on the Reference Desk.



Earplugs are available at the Circulation Desk.

Additional information about the Library and our services is available at <http://library.law.pace.edu>.

When is the Library open?

Regular Semester Hours

Monday-Thursday 8:00AM-midnight
 Friday 8:00AM-9:00PM
 Saturday 9:00AM-9:00PM
 Sunday 11:00AM-11:00PM

Extended hours for exams are posted at <http://law.pace.edu/library/hours>.

Call 914-422-4272 for updated Library hours.

The second and third floors of the Gerber Glass building are open extended hours for studying most of the year.

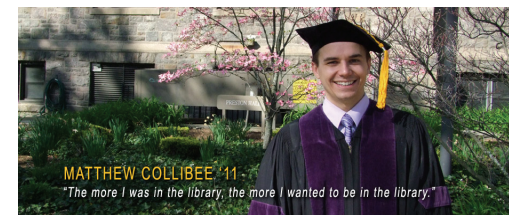
PACE LAW LIBRARY

78 North Broadway
 White Plains, NY 10603
<http://library.law.pace.edu>
<http://library.blogs.law.pace.edu/>
<http://libraryguides.law.pace.edu/>

Reference: 914-422-4208
 Circulation: 914-422-4273
 Fax: 914-422-4139
<http://libraryanswers.law.pace.edu/>
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What New Students Need to Know About Pace Law Library



Circulation 914-422-4273
 Reference Desk 914-422-4208
<http://library.law.pace.edu>
<http://library.blogs.law.pace.edu/>

Where can I study in the Library?

The Library has many quiet places to study:

1. Long study tables on the main level on the north side of the building. 
2. Round tables on the main level.
3. Long study tables on the 1st level on the north side of the building.
4. Smaller tables on the 4th level near the front staircase.
5. Smaller tables on the 5th level near the back staircase.
6. The second floor of the Gerber Glass building has long tables for studying and sofas and chairs for lounging. 
7. The second floor also has study rooms that can be reserved at the Circulation Desk for 3 hours by study groups. 
8. The third floor of the Gerber Glass building has several tables for studying. The Problem Room is open for study when not in use as a classroom.

I live in Brooklyn. Am I allowed to study at Brooklyn Law School Library?

You can obtain access to Brooklyn and other area law school libraries by requesting a letter of introduction at Reference or Circulation. Present this letter, along with your valid Pace Law School ID, when you arrive at the other library.


What about printing?

Each fall, spring, and summer semester \$30 is added to your student printing account. You can add additional money to your account at the Office of Student Assistance/Bursar. The laser printers are located in the Computer Lab.

Westlaw printing is free as long as you print to the dedicated Westlaw printer in the Library's computer lab.

LexisAdvance printing won't be free until spring 2012. Printing from the old Lexis interface is free as long as you print to the dedicated Lexis printer in the Library's Computer Lab.

Where is the Computer Lab?

The Computer Lab is on the main level of the Library across from the Circulation Desk. 

What are those computers near the Reference Desk?

Those are 6 public access computers, which can be used by students, alumni, and visitors who pay for access.

What is Reserve?

If you look for a book in the online catalog (<http://library.law.pace.edu> > Library Catalog) and the location says Law Reserve, you have to ask for the book at the Circulation Desk. Popular hornbooks, nutshells, the Question & Answer series, and CDs are on reserve and can be checked out for 2-hour in-library use.

Some professors put material on course reserve—ask for this by the professor's name.

Where are the photocopiers?

Photocopiers are on the 3rd (main) level and the 1st level of the Library. Copies are 10¢ a page with a copy card, 15¢ a page with cash. Copy cards are available for purchase in the machine near the main level copiers.

Is there a scanner available?

Yes. The laser printers can also scan, and there is a standalone scanner in the Computer Lab.

Will I bother the person sitting at the Reference Desk if I ask a question?

No, our job is to answer your reference questions. Reference librarians are available to help you from 10AM to 8PM Monday-Thursday, 10AM to 5PM Friday, 9AM to 5PM Saturday, and 11AM to 6PM on Sunday. You can call the Reference Desk at 914-422-4208 or access our email reference service at <http://libraryanswers.law.pace.edu>. You can also set up an appointment with one of the reference librarians or visit us in our offices on the second floor of Gerber Glass.

I forgot my Westlaw or Lexis password. Is there someone in the Library who can help me?

Jack McNeill, 914-422-4414, jmcneill@law.pace.edu, or Cynthia Pittson, 914-422-4482, cpittson@law.pace.edu, can obtain Westlaw and Lexis passwords for you. You can also call tech support at Westlaw (1-800-850-9378) or Lexis (1-800-455-3947) directly.

I need to practice my issue-spotting skills for exams. Are there any old exams available?

Some Pace Law professors release their old exams to the Library and we make these available on the Law Library TWEN site. Be sure to add the Law Library TWEN site to your list of courses.

Are there databases available besides Westlaw and Lexis for me to use for research?

The Law Library subscribes to many other databases that cover areas not included in Westlaw or Lexis. They are available at <http://www.law.pace.edu/library/databases>. The Pace undergraduate libraries subscribe to a wide variety of databases useful for interdisciplinary research.

What else is available on the Library website?

The reference librarians have compiled a number of research guides available at <http://libraryguides.law.pace.edu/>. We also maintain two blogs—the Pace Law Library blog <http://library.blogs.law.pace.edu/> and PEN-e <http://paceenvironmentalnotes.blogspot.com/>.

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